

Transportation Safety Board of Canada

2017-18 Fees Report

Kathleen Fox
Chair
Transportation Safety Board of Canada

The Honourable Dominic LeBlanc
Minister of Intergovernmental and Northern
Affairs and Internal Trade, and President of
the Queen's Privy Council for Canada

© Her Majesty the Queen in Right of Canada, represented by the Chair of the
Transportation Safety Board of Canada, 2019

Fees Report (Transportation Safety Board of Canada)

Catalogue No. TU1-16E-PDF
ISSN 2562-0967

This annual publication is available on the website of the Transportation Safety Board of
Canada at <http://www.bst-tsb.gc.ca>

This document is available in alternative formats upon request.

Table of contents

Chair's message.....	1
General fees information.....	3
General and financial information by fee category	3
Endnotes	5

Chair's message

In accordance with section 20(1) of the Service Fees Act, the Transportation Safety Board of Canada is pleased to submit to Parliament this report on its activities relating to the application of the Act for the period 1 April 2017 to 31 March 2018.

The purpose of the Service Fees Act is to provide a framework for the establishment, management and reporting of service fees charged and collected by departments and agencies. This 2017–18 Fees Report is the first report to be prepared under the Service Fees Act. The report is intended to enhance reporting to Parliament and improve transparency by consolidating the reporting of information about all service fees. However, in the case of the Transportation Safety Board of Canada the report only contains information on fees for the processing of requests filed under the Access to Information Act. Therefore, this report only repackages information that was previously reported to Parliament in the Annual Report on the administration of the Access to Information Act and in the Departmental Results Report, thereby resulting in an additional administrative burden for the organization. Discussions have been initiated with the Treasury Board Secretariat to explore ways to avoid this new administrative burden in future years. In the interim, this report has been prepared and submitted in accordance with the guidelines provided by the Treasury Board Secretariat.

Kathleen Fox
Chair

General fees information

The tables that follow provide information on each category of fees, including:

- the name of the fee category
- the date that the fee (or fee category) was introduced and last amended (if applicable)
- service standards
- performance results against these standards
- financial information regarding total costs, total revenues and remissions

General and financial information by fee category

General information

Fee category	Fees for processing requests filed under the Access to Information Act
Fee-setting authority	Access to Information Act ⁱ
Year introduced	1983
Year last amended	2018
Service standard	A response is provided within 30 days following receipt of a request; the response time may be extended under section 9 of the Access to Information Act.
Performance results	The department responded within 30 days in 60% of cases.* The remaining requests were completed within 31 to 60 days (8%), within 61 to 120 days (18%), within 121 to 180 days (9%), within 181 to 365 days (2%) and over 365 days (3%).
Other information	Under the Access to Information Act, fees under \$25 may be waived when deemed to be in the public interest. Fees waived during 2017–18 totalled \$70.

* Includes cases where a Notice of Extension is sent to the requester within 30 days of receipt of the request.

Financial information (dollars)

2016-17 Revenue	2017-18 Revenue	2017-18 Cost*	2017-18 Remissions [†]
440	330	461,827	Not applicable

* The amount includes direct and indirect costs, where such costs are identifiable and material.

[†] A remission is a partial or full return of a fee paid. Under the Service Fees Act departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. The requirement for departments to remit is anticipated to come into effect on March 31, 2020. This effective date allows departments time to develop remissions policies and adjust service standard tracking and remittance systems. During fiscal year 2017-18, some departments may have issued remissions, in accordance with their authority of their enabling legislation or regulation, as opposed to the authority given by the Service Fees Act. It is remissions issued under enabling legislations or regulations that are shown above.

Endnotes

- i. Access to Information Act, <http://laws-lois.justice.gc.ca/eng/acts/A-1/index.html>